



**2017 JUNETEENTH CELEBRATION
FOOD/PRODUCT SALES VENDOR APPLICATION**

The 2017 Juneteenth Celebration will be held **June 17th and June 18th** at the Mae Simmons Community Park. **Deadline for all applications and fees is Tuesday, June 13, 2017.** The Unified Juneteenth Commission will place all vendors on the map based on a lottery or the Juneteenth Commission reserves the right to place vendors in any available location. The Unified Juneteenth Commission considers the type of item sold, electricity needs, and location requests in making its placement decisions. This application does not guarantee a booth space in this year's event, due to limited spacing.

Each vendor is required to attend a MANDATORY Vendor Meeting at 6:00 p.m. on Monday, June 5th, 2017 Or Tuesday, June 13th, 2017 at George Woods Community Center, 517 N Zenith, Lubbock, Tx 79403.

At this meeting, we will review set-up times, operation requirements, and general event management. Once you have been assigned a location on the map, you may NOT move to another location!

Prices for a standard space (10ft in width x 20ft in length)

Non-Food Vendors*	\$100.00
Food Vendors*	\$125.00

***ADDITIONAL PRICES FOR THE WIDTH OF A SPACE:**

*12ft x 20ft	\$145.00
*15ft x 20ft	\$175.00

*All vehicles will be required to unhitch their food trailer; smoker or barbecue pit, if it's extends over the width of your space. *If any vendor's are found to be over their purchased space, they will be charged an additional fee of \$25.00 for every foot over their width agreed upon in this application.*

For Office use only:	
Completed Application: _____	
Indemnity Agreement: _____	
Amount Paid: _____	
Cashier Check/Money Order: _____	Check: _____ PayPal _____ Square Card Reader _____
Cash _____	

For additional applications please contact
Craig Godfrey by phone at (806) 283-0372 after 6:00 pm or anytime by e-mail at cagod29@gmail.com
or visit: <http://unifiedjuneteenth.com/Resources.html>

Name of Business, Agency, or Individual:

Address:

City: _____ State: _____ Zip: _____

Contact Person: _____ Telephone Number: _____

Email:

Item(s) to be sold: **(Once listed, items cannot change; all items must be listed here.)**

Please describe your setup (If you have a trailer or smoker, please tell us!):

Booth/Trailer size _____ feet (length) x _____ feet (width)

Does your booth/set-up require electricity? YES _____ NO _____

Only 110 Voltage will be supplied.

What are your TOTAL required current or wattage requirements? Amps _____
Watts _____

What is the single largest current-drawing piece of equipment that you will be using?

Items: _____

Amps: _____

Please list ALL appliances that you will be using:

Generators are welcome.

IN ADDITION TO THIS APPLICATION PLEASE PROVIDE THE FOLLOWING:

1. A COMPLETELY FILLED OUT, SIGNED AND NOTARIZED INDEMNITY AGREEMENT. (COPY ENCLOSED)

2. Methods of payment include:

Credit or Debit cards on our website at www.unifiedjuneteenth.com with PayPal, check, cashier check, or money order. *Cash will only be accepted on the day of*

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the meeting. IF YOU PAY ONLINE PLEASE PRINT YOUR RECEIPT. YOUR **CHECK, CASHIER CHECK, OR MONEY ORDER** MUST BE MADE PAYABLE TO THE UNIFIED JUNETEENTH COMMISSION.

3. RETURN APPLICATION, PAYMENT AND AGREEMENT TO: Unified Juneteenth Commission, P.O. Box 2841, Lubbock, Texas 79408.

If you have a Returned Check – You will be charged a \$30 returned check fee and it along with the Vendor Space Fee, will be due within 1 week of the notification of the returned check in a Cashier’s Check or Money Order.

*****IMPORTANT!!!*****

If your set-up requires a health permit (as a Food Vendor, it probably will), you must secure that permit yourself. You may visit the Lubbock Environment Inspection Services at 1902 Texas Ave., 2nd Floor or call them at (806) 775-2928. The Unified Juneteenth Commission cannot secure any health permits for vendors.

The Unified Juneteenth Commission does not rent tents for vendors. You must provide your own tent and set up. There are a number of tent rental companies in Lubbock that are available.

FEE SCHEDULE

Once you are initially approved, all fees are Non-Refundable:

For Office Use Only:
Space Fee: \$ _____
Late Fee: \$ _____ (After June 9 th – if applicable) \$50.00
TOTAL SPACE AMOUNT ENCLOSED: \$ _____

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FOOD VENDOR GUIDELINES

AS A VENDOR IN THE 2017 JUNETEENTH CELEBRATION TO BE HELD ON JUNE 17th-18th, I UNDERSTAND AND AGREE TO THE FOLLOWING:

I am responsible for my booth set-ups.

I agree to abide by all City of Lubbock regulations and ordinances (i.e. preparing and serving of food items, etc.). I agree that appliances requiring electricity that are not listed on this application *must not be used*.

I agree to sell only items listed on this application. I understand that the Unified Juneteenth Commission reserves the right to prohibit the sale of items that it, in its sole discretion, deems unsuitable for the Juneteenth Celebration.

I understand that I must bring my own heavy-duty extension cords, and that generators are **not** allowed at the event.

I agree not to switch locations with another vendor.

I agree that the Unified Juneteenth Commission reserves the right to place Vendors in any available location. The Unified Juneteenth Commission considers the type of item sold, electricity needs, and location requests in making its placement decisions.

I have read the foregoing Application and to the extent I have provided information in it, that information is correct.

I agree that any right I may acquire as a result of my accepted application is contingent with my current and continuing adherence to these Guidelines.

I, _____ have read and understand the Vendor Guidelines provided for the Juneteenth Celebration and will abide by all guidelines in my application.

Signature of Applicant/Vendor

Date

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INDEMNITY AGREEMENT
For the 2017 JUNETEENTH CELEBRATION

BEFORE ME, the undersigned Notary Public, on this day personally appeared _____, who being duly sworn by me upon his/her oath deposes and says that:

“The undersigned, Individually and on behalf of any organization represented thereby (referred to collectively as “Applicant”), agrees to indemnify, save and hold harmless the Unified Juneteenth Commission, and any Sponsor of said event, as well as any officer, director, employee, representative or agent of the Unified Juneteenth Commission, or any Sponsor of said event, from and against any and all suits, actions, losses, damages, causes of action and claims of liability of any character, type or description, including, but not limited to, expenses of litigation, court costs, attorney’s fees, and/or expert witness fees for any death or injury (real or alleged) to any person, organization or property, arising out of or occasioned by, directly or indirectly, any act or omission of Applicant and/or its officers, directors, employees, representatives. Participants and agents related to or affecting Applicant’s participation in the Unified Juneteenth Commission, Juneteenth Celebration and/or any other activity or matter contemplated by this application and this Indemnity Agreement. The undersigned warrants that he/she has full authority to bind the Applicant and understands that the Unified Juneteenth Commission is relying on such representation as a prerequisite to the consideration of this application.”

Further, Affiant sayeth not.

Signature of Individual/Authorized Representative: _____

Name of Organization (if applicable): _____

Title of Authorized Representative (if applicable): _____

For Notary Public Use only:

SWORN TO AND SUBSCRIBED before me by
_____ individually and as authorized agent for
_____ on this the _____ day of
_____, 2017.

Notary Public in and for the State of Texas

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