



**2017 Parade Participant Information**  
**Saturday, June 17, 2017**  
**@ 10:00 a.m.**

**Parade Committee Leader**

Darlene McCormick  
Phone: 806.239.5157  
E-mail: dolleyes77@yahoo.com

**Please complete, sign, date and return the Entry Application, Indemnification, a copy of your Vehicle Insurance, and the Entry fee to:**

**The Unified Juneteenth Commission  
P O Box 2841  
Lubbock Texas 79408**

**2017 Parade Application Fee - \$30**

**Make checks or money orders payable to The Unified Juneteenth Commission. You can also pay with a credit or debit card on our website at [www.unifiedjuneteenth.com](http://www.unifiedjuneteenth.com), by clicking on the PayPal link. If you decide to use this method, please print a receipt and keep for your records. Cash will only be accepted on the day of the Participant Meeting! Credit Cards will be accepted on that day as well.**

**All entries are due no later than June 12, 2017.  
WE WILL NOT TAKE ENTRIES ON THE DAY OF THE PARADE!!!!**

To request a receipt for your Entry Fee please contact

Craig Godfrey (Treasurer)  
806.283.0372  
cagod29@gmail.com

**Additional applications may be obtained online at <http://unifiedjuneteenth.com/Resources.html>**

**Enclosed in this packet**

Parade Policies, Rules, and Guidelines

Entry Application

Indemnification, Statement of Financial Responsibility and Wavier

**2017 Parade Policies, Rules and Guidelines**

**Application, Fees and Indemnification**

*The Parade will be held on Saturday, June 18, 2017 @ 10:00 a.m.*

Applications will be accepted through June 12, 2017 or until the Parade is full. We encourage early applications - those received early receive first consideration and an opportunity for an earlier slot in the lineup.

**Mandatory Parade Meeting**

**Monday, June 5, 2017**

**Or**

**Monday, June 12, 2017**

**from 6:00 pm - 7:30 pm**

**George Woods StarCare Center**

**517 N. Zenith**

**Lubbock, TX**

A separate application must be submitted for each entry in the parade. Example: A school that enters their baton, twirlers, drum major and color guard must submit a separate application for each. If it is to be considered as one entry, submit one application only.

If an organization has more than one entry, please list on one of your applications, the order in which you wish them to appear.

***IMPORTANT\** All vehicle drivers must have personal liability insurance and submit a copy of their Proof of Insurance with their application. You will not be able to be in the parade if you do not provide this information.**

Additional applications may be obtained online at <http://unifiedjuneteenth.com/Resources.html>

The Unified Juneteenth Commission must approve any variance from the parade application before the parade. Failure to get approval for changes may subject an entry, or any of its participants, to exclusion from the parade.

Each entry is solely responsible for the safety of their participants.

An executed Indemnity Form must be provided for your entry's participants before the parade. Failure to provide an executed Indemnity Forms may subject your entry, or any of its participants, to exclusion from the parade.

**No Charge for the Following Organizations:** Fire Department, EMS Vehicle, Marching Bands, and Elected Officials.

The fee must be submitted with a signed application, proof of insurance, and Indemnification to the Unified Juneteenth Commission, P.O. Box 2841, Lubbock, Texas 79408, **no later than June 12, 2017.**

**If you have a Returned Check - You will be charged a \$30 returned check fee and it, along with the parade entry fee, will be due within 1 week of the notification of the returned check in a Cashier's Check or Money Order.**

### **Banner, Signs, and Entry Number**

A banner or sign must be placed on both sides of the entries in order to be seen from both sides of the street. The banner or sign must state the name of your organization and identify your entry.

Each entry will receive an entry number, Saturday, June 17, 2017 upon arrival.

Position Numbers will be assigned and the Parade Line-Up Coordinator will place the floats and other entries in the order they will proceed for the parade.

ALL PARADE ENTRIES MUST BE **FULLY & APPROPRIATELY DECORATED** OR THE ENTRY WILL BE SUBJECT TO *EXCLUSION FROM THE PARADE* WITH NO REIMBURSEMENT/REFUND.

### **Expense of the Entry**

No limit. The use of ingenuity and creativity in the design and execution of an entry is encouraged and favored for judging criteria.

### **Handouts or Giveaways**

Parade participants distributing handouts and giveaways (candy, novelties, coupons, etc...) should assign this task to two escorts walking along either side of the entry.

Additional applications may be obtained online at <http://unifiedjuneteenth.com/Resources.html>

## **Parade Performances**

Any performance along the parade route must be a moving/marching routine.

## **TAHC STATUTORY AUTHORITY**

Owners of animals participating in the parade must provide a certificate of Veterinary Inspection or Health Certificate "CVI". Coggins tests are required within the last 12 months, prior to entry. Documents must be available for inspection if the Health Department makes a request the day of the parade. For more information go to <http://www.tahc.state.tx.us>.

## **Support Vehicles**

Marching units and walking entries are permitted to have one support vehicle.

Motorized entries (floats, cars, etc.) will not be permitted to have a support vehicle. A float and a tow vehicle comprise one unit.

You must describe your vehicle on the entry application form to be eligible to have a support vehicle in the parade.

## **Safety Rules**

No child under eight years of age will be allowed to walk in the parade. They may ride on floats, vehicles or bicycles under adult supervision.

At no time shall anyone on the float attempt to step off of the float while the float is in motion, this applies to all entries.

An on-board fire extinguisher is highly recommended and **mandatory** if portable generators are used.

Bike riders must adhere to state and local laws regarding helmets.

Drivers of floats and vehicles must maintain a two car lengths distance between each entry.

Consumption of alcohol by participants during staging or on the parade route is strictly prohibited. The Lubbock Police Department will be notified of any suspected intoxication or violation of the rules and the entry will be removed from the parade.

All entries are required to be ready to step-off at the appropriate time and any entry not prepared will forfeit their opportunity and entry fee, regardless of the reason.

All floats shall have a skirt to cover the wheels within the bounds of safety.

**Additional applications may be obtained online at <http://unifiedjuneteenth.com/Resources.html>**

No superstructure may exceed 14 feet from street level and must be wired or otherwise secured. It must be able to go under utility wires along the parade route.

All entries will stay in their assigned places until instructed by the Parade Coordinator.

Speed of the entries in the parade and control of traffic will be under the direction of the Lubbock Police Department. Parade Committee members will be along the route to offer assistance.

Animals participating in the parade must be harnessed or leashed. Owners must provide insurance and proof of liability for animals with their application and must have proof available on the day of the event.

To avoid the possibility of injury to participants and attendants, Participants **must not** throw candy or other items from any float or vehicle in the parade. *This policy is strictly enforced.* Persons walking next to the barricade line may distribute candy and other items. Nothing may be handed out in the path of your entry - only on the sides of your entry (*Entries that refuse to cooperate will be banned from future events*)

### **Judging and Voting of Entries**

We encourage you to invest in a quality entry. Remember, parade floats and entries are excellent promotional/advertising opportunities for your organization. The winners will be announced on Sunday, June 19, 2017 during the Gospel Stage Show. Also all Parade Participants will be presented with Participant Certificates.

1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Trophies are given for the People's Choice Award.

### **PLEASE READ:**

THE UNIFIED JUNETEENTH COMMISSION BOARD OF DIRECTORS WILL BE THE SOLE ARBITORS OF WHETHER YOUR ENTRY MEETS THESE REQUIREMENTS. THE UNIFIED JUNETEENTH COMMISSION RESERVES THE RIGHT TO REFUSE PARTICIPATION TO ANY ENTRY AT ITS SOLE DISCRETION, INCLUDING, BUT NOT LIMITED TO, ANY ENTRY CONTAINING POLITICAL AND SOCIAL STATEMENTS OR ISSUES. THIS PARADE IS A COMMEMORATION OF THE ENDING OF SLAVERY IN THE UNITED STATES - IT IS NOT A PLATFORM FOR ANY POLITICAL/SOCIAL ISSUE.

Additional applications may be obtained online at <http://unifiedjuneteenth.com/Resources.html>

## Parade Entry Application

The Parade will be held on Saturday, June 17, 2017 @ 10:00 a.m.

***Parade entries are given priority according to the date received - Apply early for an earlier slot in the parade!!!***

### **Entry Information:**

Organization or Group Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (    ) \_\_\_\_\_ - \_\_\_\_\_ email address \_\_\_\_\_

### **Brief Description of Entry:**

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### Type of Entry:

- Float
- Car
- Truck
- Horse        # \_\_\_\_\_
- Walker        # \_\_\_\_\_
- Dancers       # \_\_\_\_\_
- Other: \_\_\_\_\_

### **For Committee Use Only**

Date Received \_\_\_\_\_

Application number \_\_\_\_\_

Entry # \_\_\_\_\_

Fee Type: Check / Money Order

Cash / Online / Card Reader

Check or Money Order # \_\_\_\_\_

**By signing, I/we acknowledge that I/we have read and will comply with all requirements of this application.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional applications may be obtained online at <http://unifiedjuneteenth.com/Resources.html>

# INDEMNITY AGREEMENT

## For the 2017 JUNETEENTH CELEBRATION PARADE

BEFORE ME, the undersigned Notary Public, on this day personally appeared \_\_\_\_\_, who being duly sworn by me upon his/her oath deposes and says that:

"The undersigned, Individually and on behalf of any organization represented thereby (referred to collectively as "Applicant"), agrees to indemnify, save and hold harmless the Unified Juneteenth Commission, and any Sponsor of said event, as well as any officer, director, employee, representative or agent of the Unified Juneteenth Commission, or any Sponsor of said event, from and against any and all suits, actions, losses, damages, causes of action and claims of liability of any character, type or description, including, but not limited to, expenses of litigation, court costs, attorney's fees, and/or expert witness fees for any death or injury (real or alleged) to any person, organization or property, arising out of or occasioned by, directly or indirectly, any act or omission of Applicant and/or its officers, directors, employees, representatives. Participants and agents related to or affecting Applicant's participation in the Unified Juneteenth Commission, Juneteenth Celebration and/or any other activity or matter contemplated by this application and this Indemnity Agreement. The undersigned warrants that he/she has full authority to bind the Applicant and understands that the Unified Juneteenth Commission is relying on such representation as a prerequisite to the consideration of this application."

Further, Affiant sayeth not.

Signature of Individual/Authorized Representative: \_\_\_\_\_

Name of Organization (if applicable): \_\_\_\_\_

Title of Authorized Representative (if applicable): \_\_\_\_\_

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For Notary Public Use only:

SWORN TO AND SUBSCRIBED before me by \_\_\_\_\_ individually  
and as authorized agent for \_\_\_\_\_ on this the  
\_\_\_\_\_ day of \_\_\_\_\_, 2017.

(Seal)

\_\_\_\_\_  
Notary Public in and for the State of Texas